

HURSTPIERPOINT SOCIETY

REGISTERED CHARITY NO.263520

Constitution; proposed amendments

P Annual General Meeting

- (1) There shall be an annual general meeting of the Charity which shall be held **before the end of the month of June** in each year or as soon as practicable thereafter.
- (2) Every annual general meeting shall be called by the Executive Committee. The secretary shall give at least 21 days' notice of the annual general meeting to all members of the Charity. All members of the Charity shall be entitled to attend and vote at the meeting.
- (3) The chairman **of the general meeting** shall be the chairman **of the Society**, but if he or she is not present, before any other business is transacted, the persons present shall appoint a chairman of the meeting.
- (4) The Executive Committee shall present to each annual general meeting the report and accounts of the Charity for the preceding year.
- (5) Nominations for election to the Executive Committee must be made by members of the Charity in writing and must be in the hands of the secretary of the Executive Committee at least 14 days before the annual general meeting. Should nominations exceed vacancies, election shall be by ballot.
- (6) **Members, if unable to attend the meeting in person, may submit a Proxy Voting Form, authorising the chairman of the meeting to vote on their behalf according to their expressed wishes.**

R Procedure at General Meetings

- (1) The secretary or other person specially appointed by the Executive Committee shall keep a full record of proceedings at every general meeting of the Charity.
- (2) There shall be a quorum when at least thirty of the number of members of the Charity for the time being are present at any general meeting **or have submitted Proxy Voting Forms.**

T Alterations to the Constitution

- (1) Subject to the following provisions of this clause the Constitution may be altered by a resolution passed **at a general meeting** by not less than two thirds of the members present and voting **or by submitting a Proxy Voting Form.** The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

